### POZNAN UNIVERSITY OF TECHNOLOGY



#### EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

#### **COURSE DESCRIPTION CARD - SYLLABUS**

Course name

Communication in English

**Course** 

Field of study Year/Semester

Computing 1/1

Area of study (specialization) Profile of study

Data Processing Technologies general academic

Level of study Course offered in

Second-cycle studies English

Form of study Requirements

full-time compulsory

**Number of hours** 

Lecture Laboratory classes Other (e.g. online)

0 0

Tutorials Projects/seminars

30 0

**Number of credit points** 

2

#### **Lecturers**

Responsible for the course/lecturer: Responsible for the course/lecturer:

dr Eliza Ciałkowska-Günther

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tel. 616652491

Centre of Languages and Communication

Piotrowo 3A, 60-965 Poznań

#### **Prerequisites**

- 1. Knowledge: having a language competence corresponding to the B2 level according to the description of the level of language proficiency
- 2. Skills: mastering the grammatical structures and general vocabulary required at the matura exam and the final exam in a foreign language at the university in the field of productive and receptive skills
- 3. Social competences: Ability to work independently and in a team, the ability to use various sources of information, within the scope of four language skills (CEFR).

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# **Course objective**

- 1. Developing the ability to use the general and specialist language effectively, appropriate for a given field of study.
- 2. Improving work with professional and general text.
- 3. Improving the ability to function on the international labor market and in everyday life.

### **Course-related learning outcomes**

#### Knowledge

- 1. should learn a vocabulary related to the following topics: creativity, public speaking, learning and memory, perception, business obstacles, interaction, conflicts and their resolution, and understanding other people's thoughts
- 2. should know and understand the grammatical and lexical rules of the English language and use them effectively in various types of written and oral statements

#### Skills

The student should be able to use various information sources and understand the need to expand their competences. He should also have the ability to work independently and in a team.

# Social competences

In terms of social competences, the student must present attitudes such as honesty, responsibility, cognitive curiosity, creativity, personal culture and respect for other people.

#### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

#### Formative evaluation:

based on the assessment of the ongoing progress of tasks

# Summative evaluation:

based on active participation in classes as well as tests and presentations

#### **Programme content**

- 1. Creativity
- 2. Talent
- 3. Entrepeneurial mindset
- 4. Learning
- 5. Perception

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- 6. Disruptors in business
- 7. Negotiations
- 8. Managing conflict

# **Teaching methods**

- 1. discussing issues through examples given on the board, conducting discussions in groups and pairs
- 2. discussion, team work, multimedia show, case studies

# **Bibliography**

#### Basic

- 1. I. Dubicka, M. Rosenberg, M. O'Keeffe, B. Dignen, M. Hogan "Business Partner C1"
- 2. P. Dummett, H. Stephenson, L. Lansford "Keynote Proficient"

#### Additional

1. M. Bartram, K. Pickering "Navigate Advanced C1"

### Breakdown of average student's workload

	Hours	ECTS
Total workload	50	2,0
Classes requiring direct contact with the teacher	30	1,5
Student's own work (literature studies, preparation for	20	0,5
laboratory classes/tutorials, preparation of presentations,		
preparation for tests) <sup>1</sup>		

3

<sup>&</sup>lt;sup>1</sup> delete or add other activities as appropriate